

# Investment Advisory Agreement / New Account Application

280 S. Mangum Street | 550 Diamond View II | Durham, NC 27701 Phone: (800) 247-6717 | Fax: (919) 489-8939

Owner / Custodian:			SSN/		DOB:	1 ax. (313) 403-00	
Address:							
				Phone:	Other:		
Identification: O Driver's I	_icense	#		Issue Date:	Expiration:		
Witnessed by		Exception		Non-Documentary \	/erification	Date	
Employer:		I		W	ork Phone:	l	
Address (required):							
					ccupation*:		
Liquidity Needs (college e	xpenses, medica	al, income, etc):					
Value of Existing Portfolio:	O < \$50,000	O \$50,000 - \$100,000	O \$100,000 - \$250,000	O \$250,000 - \$500,000	O \$500,000 - \$1,000,000	O > \$1,000,000	
Current Net Worth:	O < \$50,000	O \$50,000 - \$100,000	O \$100,000 - \$250,000	O \$250,000 - \$500,000	O \$500,000 - \$1,000,000	O > \$1,000,000	
* Is account registrant em	ployed by anoth	er broker/dealer or inves	tment adviser? O Yes C	No If yes, please state:			
Joint Owner / Minor:			SSN/ <sup>-</sup>	ΓΙΝ:	DOB:		
Address:							
E-mail:				Phone:	Other:		
Identification: O Driver's I	_icense	#		Issue Date:	Expiration:		
Witnessed by		Exception		Non-Documentary V	erification	Date	
Employer:				W	ork Phone:		
Address (required):							
				0	ccupation*:		
Value of Existing Portfolio:	O < \$50,000	O \$50,000 - \$100,000	O \$100,000 - \$250,000	O \$250,000 - \$500,000	O \$500,000 - \$1,000,000	O > \$1,000,000	
Current Net Worth:	O < \$50,000	O \$50,000 - \$100,000	O \$100,000 - \$250,000	O \$250,000 - \$500,000	O \$500,000 - \$1,000,000	O > \$1,000,000	
* Is account registrant em	ployed by anoth	er broker/dealer or inves	tment adviser? O Yes C	No If yes, please state:			
	ling Address: ne / Email Addre						
•	-		•		n about your account to add guardian, executor, trustee		
Account Links O Apply Fee Links with:		spouse's accounts established by you	s; accounts of children und u, your spouse, or childrer	der the age 21 who share	nent Fee Structure, your per your residential address; tru trolled business accounts; a tion.	st accounts	

Please review the information we have collected about you as reflected on this document. Should you find that any of this information is incorrect, or if anything changes in the future (such as address, phone number, investment objectives, income, risk tolerance, employment, etc.), please make corrections and return to Verity Asset Management.

Account Info	rmation			Client Nam	e·		Acco	ount Number:		
Registration:		O Voluntary				ditional IRA O Roth IRA				
			•	O SIMPLE		er:				
O SEP							O Mara than 15 years			
Time Horizon			ss than 3 years	O 3 - 5 years		•	O 7 - 15 year	•		
Account Obje		•	gressive Growth	O Growth		wth / Income	O Income	O Preservation of Capital		
Overall Risk		-	gressive	O Moderately		O Moderat	te O Moderatel	y Conservative O Conservative		
Funding Sou	rce:	Chec	k Received : \$			_				
		Trans	sfer Estimate: \$		Source	ə:				
Percentage	Dollar		Tactical Allocation	on Models						
%		\$	Verity Conservativ	e Total Return				Additional 15 basis point fee		
%		\$	Verity Tactical All	Asset						
%		\$	Verity Concentrate	ed Rotation				\$10,000 Minimum Investment		
			Asset Allocation	Models (Mutua	l Fund Only)					
%		\$	Verity Conservativ	e Asset Allocation	on					
%		\$	Verity Balanced G	rowth						
%		\$	Verity Dynamic Gr							
%		\$	Verity Focused Gr							
			Passive / Active /				(4.11)	\$10,000 Minimum Investment		
%		\$	First Ascent Globa	al Explorer Series	S		(Additional 25 basis	point fee on first \$200,000 in each model)		
			Indicate Series:	20 40	60	_80 10	00 Tax Sens	itive Series		
			U.S. Equity Mode					\$10,000 Minimum Investment		
%		\$	Verity Domestic Ed		/					
		Verity Tactical Mul	-				Additional 45 basis point fee, First \$50,000			
% \$ Verity Multi-Cap		•					Additional 40 basis point fee, Next \$50,000			
%		\$	Verity Small/Mid C	•	T.		Add	itional 35 basis point fee, Above \$100,000		
0.4		•	Social / Sustainal		-			\$10,000 Minimum Investment		
%		<u>\$</u>	Earth Equity Green	n Sage Sustaina	bility			Additional 40 basis point fee		
0/		ф	Income Models	:- I		T	A -1-15	4:		
%		<u>\$</u>	Verity Opportunist	ic income				tional 35 basis point fee on First \$100,000 litional 30 basis point fee Above \$100,000		
%		¢	Varity Enhanced I	20000						
%		<u>\$</u> \$	Verity Tax-Exempt	y Enhanced Income				Flat 60 basis point Advisory Fee, \$50,000 minimum Flat 90 basis point Advisory Fee, \$50,000 minimum		
/0		Ψ_	Separate Accoun				Fiat 90 Da	asis point Advisory Fee, \$50,000 minimum		
%		\$	Verity Dividend Bu				Additional 35 hasis	s point fee, \$250,000 minimum investment		
%		<del></del>	Verity Fixed Incom				Additional 33 basis	\$100,000 minimum investment		
70		Ψ	venty r ixed intent	10		ЬЬΑ	litional 30 hasis point f	fee, first year; 10 basis point fee thereafter		
%		\$	Verity Capital Advi	isory Program		7100	mioriai de badio ponici	\$1,000,000 minimum investment		
,,		<u> </u>	Tomy corporation			Add	litional 30 basis point f	fee, first year; 10 basis point fee thereafter		
			Other				·			
%		\$								
%		\$	-							
		<u> </u>	Non-Managed As	sets (No Advisory	Fee)					
%		\$		, ,	,					
		<u> </u>	Transaction fees are	not included in th	e above fee sc	hedule.				
Signature(s)	I (WE)		EAD AND UNDERSTAND	THE INVESTMENT	Advisory Agi	REEMENT, INCLU	DING THE PREDISPUTE	ARBITRATION AGREEMENT, TO WHICH I (WE)		
Owner/Custodian Signature		Date			Print Financial Advisor Name			Phone Number:		
Joint Owner Signat			Date		Financial Adv	isor Signature		Accepted by Verity Asset Management Review Principal:		
John Cwiler Signal	uio		Date					Version 06/2020		



## **Investment Advisory Agreement**

280 S. Mangum Street | 550 Diamond View II | Durham, NC 27701 Phone: (800) 247-6717 | Fax: (919) 489-8939

This Agreement describes the relationship between VERITY ASSET MANAGEMENT, INC.(hereinafter "Firm") and	
(hereinafter "Client") entered into on	, 20

#### ADVISORY SERVICE

The Firm provides investment management services to individuals and firms on a discretionary basis. The Firm may invest the assets held in the Client's portfolios in securities of any kind, cash, or cash equivalents. Investments are based on (among other factors) the Client's investment objectives, financial status, tax status, and risk tolerance that have been communicated to the Firm by the Client in writing. The Firm will have limited power of attorney to execute transactions on behalf of the Client without obtaining specific Client consent prior to every transaction. This authority is limited to securities contained in the Client's account.

## 2. INVESTMENT ADVISORY FEES

The Firm will calculate fees based upon the Basic Annual Advisory Fee schedule below. Certain Models or Strategies may have additional management fees, or an alternate Annual Advisory fee schedule, as specified on the New Account Application, which is a part of this Agreement. For strategies with an additional fee applicable only in the first year, the additional fee will be pro-rated for the initial calendar quarter and will continue for four full quarters following the prorated period. Fees are paid quarterly in arrears, payable on the first day of the calendar quarter, based on the account's pro-rated average daily balance. Accounts holding unmanaged individual securities only will not be charged an investment advisory fee. Fees will be collected directly from the Client's account(s).

		Basic Annual
Assets Unde	Advisory Fee	
First	\$ 50,000	1.50%
Next	\$ 50,000	1.50%
Next	\$ 50,000	1.20%
Next	\$ 100,000	1.15%
Next	\$ 250,000	0.95%
Next	\$ 250,000	0.75%
Next	\$ 250,000	0.60%
Next	\$ 1,500,000	0.50%
Above	\$ 2,500,000	0.45%

In addition to the investment advisory fees, accounts may incur transaction costs, custody fees, retirement plan administration fees, various internal expense ratios and other expenses associated with mutual funds and exchange trade funds, and/or externally managed models.

## ACCOUNT SERVICING AUTHORITY

Where permitted, the Firm may instruct the qualified custodian that maintains any of the Client's accounts to remit funds or securities from the account to the Client at his or her address of record. Additionally, the Firm may, as a service to the Client, provide the Client's change of address information to the qualified custodian, so long as the Firm has a reasonable belief that the qualified custodian, upon receiving the instructions for the change of address, sends a notice of such change to the Client at both the Client's old and new addresses of record.

#### 4. AGREEMENT TO ARBITRATE CONTROVERSIES

It is agreed that any controversy between the Firm and the Client arising out of Firm business or this Agreement shall be submitted to arbitration conducted under the provisions of the commercial arbitration rules of the American Arbitration Association. Arbitration must be commenced by service upon the other party of a written demand for arbitration or a written notice of intention to arbitrate, therein electing the arbitration tribunal. In the event the Client does not make such election within five (5) days of such demand or notice, then the Client authorizes the Firm to do so on the Client's behalf. Judgment upon any award rendered by the arbitrators shall be final and may be entered in any court having jurisdiction thereof. The laws of the State of North Carolina shall govern this Agreement in all respects, including but not limited to the construction and enforcement thereof. All disputes, actions or controversies arising out of or related to this Agreement or any relationship created hereby between the parties shall be settled by binding arbitration in Durham, North Carolina. This clause does not constitute a waiver of any right, including the right to choose the forum, whether arbitration or adjudication, in which to seek resolution of disputes.

#### VALUATION

For purposes of this agreement, the value of fully marketable securities contained in the Client's account shall be deemed to be the closing bid prices as furnished by Intercontinental Exchange (ICE) or similar vendors. Securities not fully marketable will be valued according to the Firm's written pricing policy as disclosed in Form ADV, Part 2.

## LIABILITY

The Client agrees that the Firm shall not be liable for anything done or omitted by it under this Agreement, or for anything done or omitted by any custodian, bank, or brokerage firm, so long as the Firm shall have acted in good faith, and negligence, willful or reckless misconduct or violation of applicable law is not involved. The federal and state securities laws impose liabilities under certain circumstances on persons who act in good faith, and therefore nothing in this agreement will waive or limit any rights that a Client may have under federal and state securities law. I acknowledge that it is my responsibility to monitor my account(s) to ensure that all Model assignments and portfolio allocations within my account(s) are consistent with the written instructions that I provide. I further agree to notify the Firm at compliance@verityinvest.com of any discrepancies or other errors within 10 business days of initial account funding or subsequent contribution, or within 10 days of any future allocation change instruction that I may provide. I understand that the Firm is not financially responsible for correcting any errors reported beyond these specified periods.

- PROXIES It is the policy of the Firm not to vote proxies on behalf of Clients. Custodians are directed to forward all shareholder related materials to the owner of the account. Employee benefit plans governed by ERISA acknowledge that the Firm is covered as fiduciary by the bond maintained for the plan and will provide proof of such coverage. Proxy voting for plans governed by ERISA must conform to the plan document in effect. In cases where the investment manager is listed as the fiduciary responsible for voting proxies, the responsibility will be designated to another fiduciary and reflected in the plan document.
- 8. TERMINATION Upon termination, Clients will receive a refund of any unearned fees. The initial term of this Agreement shall extend from the date of acceptance by the Firm through the end of the Client's first billing period and shall thereafter automatically be extended for additional three-month terms unless terminated prior thereto as herinafter provided. An Advisory Client will have a period of five (5) business days from the date of signing the investment advisory agreement to unconditionally rescind the agreement and receive a full waiver of all fees. Thereafter, the Client may terminate the investment advisory agreement by providing the Firm with thirty (30) days written notice. Upon termination, fees will be prorated to the date of termination and any unearned portion of the fee will be refunded to the Client.

If this Agreement is terminated prior to the end of the quarter, fees will be prorated for services performed. If the Client is an individual person, this Agreement shall terminate upon receipt by the Firm of written notice of the death or mental disability of the Client. Termination of this Agreement shall not, in any case, affect or preclude the consummation of any prior transaction.

- 9. FORM ADV PART 2 & PART 3 & PRIVACY POLICY AND OTHER NOTICES The Form ADV Parts 2A and 2B contain important disclosures about the advisory process, the Adviser's fees, and the background and experience of advisory associates. Additional information about the Adviser is publicly available and may be viewed at <a href="http://www.adviserinfo.sec.gov/">http://www.adviserinfo.sec.gov/</a>. Clients are encouraged to review this information. By signing this Agreement, the Client agrees to its provisions and acknowledges receipt of the Adviser's:
  - (1) Form ADV Parts 2A and 2B: (Provided separately).
  - (2) Form ADV Part 3 Client Relationship Summary (Provided separately).
  - (3) Privacy Policy: (Provided separately).
- (4) Business Continuity Notice: Verity Asset Management maintains a plan designed to assure continuation of business in the event of disruptions of varying severity. Client account records are maintained by the issuers (such as the respective mutual fund companies, annuity companies, etc.), and/or custodians. Thus, account records and customer funds should be accessible in the normal manner from those sources. All internal electronic records, including financial records, are backed up in a secure manner off-site.

Should any disruption occur, whether it is confined to our home office or is citywide or regional in scope, Verity intends to resume operations within twenty-four hours. Inbound phone lines will be forwarded to alternate numbers, and e-mail correspondence will be monitored from an alternate location. (You may contact us at compliance@verityinvest.com.) Updated status and contact information will be posted on our web site at www.verityinvest.com. Updates to this summary will be posted on our web site and are available by mail upon request.

Notwithstanding the foregoing, neither party shall be held responsible for the delay or failure to perform services or obligations under this Agreement when such delay or failure is due to fire, flood, epidemic, strikes, acts of God or any public enemy, unusually severe weather, failure or malfunction of any electronic, electric or mechanical equipment, legislative or regulatory acts of any public authority, delays or defaults caused by any public carriers, or other circumstances which cannot reasonably be forecast or provided against.

- (5) Notice of Identity Verification: In order to combat the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account. To comply with these regulations, we may ask to see a driver's license or other identifying documents at the time you open an account, or may use other non-documentary means of verifying your identity.
  - (6) Important Information Regarding Qualified Retirement Plan Balances

As plan participant leaving an employer, you typically have four options for investing your account balance within your employer-sponsored retirement plan. You may also be able to elect a combination of these options:

- leave the money in your former employer's plan, if permitted;
- roll over the assets to your new employer's plan, if one is available and rollovers are permitted;
- roll over to an IRA; or
- cash out the account value.

Each choice offers advantages and disadvantages, depending on your desired investment options and services, fees and expenses, withdrawal options, potential differences in the applicable required minimum distribution rules and/or penalty-free withdrawal rules, tax treatment, your unique financial

needs and the specific retirement plan(s). Generally speaking, plan assets have unlimited protection from creditors under federal law, while IRA assets are protected in bankruptcy proceedings only. State laws vary in the protection of IRA assets in lawsuits.

## 10. GENERAL PROVISIONS

If any one or more of the provisions of this Agreement (other than the provisions of Section 3 and 5) shall, for any reason, be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Agreement and this Agreement shall be enforced as if such illegal or invalid provision had not been contained herein.

This Agreement may be modified by a written agreement signed by the parties. The Agreement may also be modified, including without limitation the services to be provided by the Firm or the fees charged by the Firm, in the manner set forth herein and consistent with the procedure described in Department of Labor Advisory Opinion 97-16A.

The Firm may propose to increase or otherwise change the fees charged, to change the services provided or otherwise modify this Agreement by giving Client reasonable advance notice of the proposed change. The notice shall be given in the manner described in this Agreement. The notice will (1) explain the proposed modification of the fees, services or other provisions; (2) fully disclose any resulting changes in the fees to be charged as a result of any proposed change in the services or other changes to this Agreement; (3) identify the effective date of the change; (4) explain Client's right to reject the change or terminate this Agreement; and (5) state that pursuant to the provisions of this Agreement, if Client fails to object to the proposed change(s) before the date on which the change(s) become effective, Client will be deemed to have consented to the proposed change(s).

If Client objects to any change to this Agreement proposed by the Firm, the Firm shall not be authorized to make the proposed change. In that event Client shall have an additional 60 days from the proposed effective date (or such additional time beyond 60 days as may be agreed by the Firm) to locate a service provider in place and instead of the Firm. If at the end of such additional 60 day period (or such additional time period as agreed by the Firm) the parties have not reached Agreement on the proposed changes, this Agreement shall automatically terminate.

#### CLIENT COMMUNICATION

The parties acknowledge that the services and information related to the Client may be provided through electronic means. Client represents that any electronic mail address ("E-Mail Address") provided by Client to the Firm in writing is a valid E-Mail Address and that Client consents to having communication between Client and the Firm sent to that E-Mail Address ("Advisor Communications"), except to the extent otherwise required by law. Client represents to the Firm that his/her E-Mail Address allows him/her to read and print Advisor Communications. Client agrees that such electronic delivery shall be deemed by the Firm as effective delivery to Client whether or not Client accesses or reviews the Advisor Communications. To receive electronic delivery of Advisor Communications, Client represents to the Firm that it has a computer with Internet access and an E-Mail Address. Client also represents to the Firm that he/she can download and save or download and print Advisor Communications so as to retain the Advisor Communication for his/her records. Client may withdraw or revoke this consent to receiving Advisor Communications electronically at any time by notifying the Firm. However, by doing so, Client understands that it may affect its ability to use the Firm's services.

## ASSIGNMENT

This agreement may not be amended, transferred, or assigned by either party without the prior written consent of the other party.

### **Investment Policy Statement**

With due consideration for my (our) personal financial circumstances, risk tolerance, time horizon, and account objective, as specified on the Investment Advisory Agreement / New Account Application provided in conjunction with this agreement, the Investment Policy for this account will be based upon the parameters of the Model Portfolio(s) that we have selected, along with any other Investment selections or restrictions, as recorded on the New Account Application document or subsequent instruction.

Complete descriptions of Model Portfolios, investment strategy, allocation parameters, and monitoring of accounts is available on Verity Form ADV Part 2A, particularly Items 4, 8, and 13, all of which is hereby included by reference in this statement of Investment Policy.

In signing below, I (we) acknowledge and accept this Investment Policy as consistent with our objectives.							
Owner/Participant Signature	Date	Joint Owner	Date				
Print Name		Print Name					
Accepted By:							
Verity Asset Management Principal Signature	Date	Principal's Name (Print)	Version 6/2020				