

PO Box 6675
Englewood, CO 80155-6675
Tel: 303-705-6400

Institutional Advisor Services

www.trustamerica.com



3/13/2009

RE Account Number: 123456

John W. Doe
2364 S. Arapahoe Rd.
Centennial, CO 80111

Dear Valued Client:

Thank you for opening an account with *Sample Advisor Firm*. Trust Company of America provides asset custody services for your investment account with *Sample Advisor Firm*.

A registration summary for your account is on the back of this letter. Please take a few moments to review the enclosed summary to ensure the information is accurate. If you discover any missing or incorrect information, please contact your Representative at *Sample Advisor Firm* or simply make the correction on the summary and return to your Investment Advisor:

Sample Advisor Firm, LLC
123 Elm Street
Anywhere, NY 13440
FAX 123-456-7890

You will receive your account statement approximately two weeks after the end of each period. Your account statement provides you with valuable information regarding the activity in your account including security transactions and fee information. We encourage you to retain the statement for your records.

<<<Optional login section>>>:

In addition to printed statements, you may securely view your account information and investments online at any time. In addition to your current positions and holdings, you may access past statements and tax forms. Your login information is:

URL: <https://www.trustamerica.com/liberty/xxx>

Username: [123456] your 6-digit account number

Initial Password: Your 9 digit Social Security or tax identification number – without dashes. You will be prompted to change your password the first time you login.

<<<End optional login section>>>

Sample Advisor Firm and Trust Company of America are dedicated to providing excellent service. If you have any questions regarding your account or investments, please call your Investment Advisor at *Sample Advisor Firm* at XXX-XXX-XXXX.

Sincerely,
Trust Company of America



Account Information

Account Number:	123456	Birthday:	11/11/2000
Account Type:	IRA-Individual Ret	Home Phone:	(303) 555-5555
Establishment Date:	3/13/09	Work Phone:	Information not provided

Legal Name: Jon W. Doe
Registration Address: 2364 S. Arapahoe Rd.
Centennial, CO 80111

Your Registered Representative: [Rep Name]
[Rep Firm Name]
[Rep Address 1]
[Address 2]
[Address 3]

Your Investment Advisor: Sample Advisor Firm
123 Elm Street
Anywhere, NY 13440
123-456-7890

Model Allocation Information

Model Percent	Model Name
50.00	Equity
50.00	Fixed Income

Beneficiary Information

Beneficiary Role	Beneficiary Name	Beneficiary Percent
Primary	Jane Doe	50.00
Primary	Josh Doe	50.00

Interested Party Information

Interested Party Type Name/Address